



WASHINGTON COUNTY SOIL CONSERVATION DISTRICT

1260 Maryland Avenue, Suite 101 • Hagerstown, MD 21740
(301)797-6821, Ext. 3

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TO: Consultants, Engineers,
Builders, etc.

FROM: Denise D. Price, CESSWI, CSI
District Manager

DATE: August 9, 2022

SUBJECT: Urban Program – Fee Increase

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Effective, **September 1, 2022**, the Washington County Soil Conservation District (WCSCD) will be increasing our fees charged to cover the cost of operating for the Urban Program. The fee increase is necessary to sustain our current staff level, level of services, and additional staff moving forward.

The fees are being charged in accordance with Maryland Code and were approved during the regularly scheduled Board of County Commissioners Meeting, Tuesday, July 26, 2022. I have enclosed the approved, recorded, resolution for your reference.

All fees shall be submitted with the initial plan submission, i.e. Concept Plan, Grading Plan, Site Plan, As-Built, Field Services, etc. Plan submissions will not be considered complete and placed in the review queue until all components of the submission are received, i.e. fees, etc.

As advised previously, effective, **October 1, 2017**, all checks, money orders, etc., with the exception of Standard Grading...Plans and fees associated with Sensitive Area Reviews, shall be made payable to the Washington County Soil Conservation District (WCSCD) and submitted directly to our office. Please note, plan packages will continue to be submitted through the Washington County Government Office for further distribution to our office. Plans for projects within the City of Hagerstown are submitted directly to our office for review and approval.

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Please contact our office with any questions at 301-797-6821, Ext 3.

Enclosure

cc: Board of County Commissioners - email
John Martirano, County Administrator - email
Jill Baker, Director of Planning and Zoning - email
Rebecca Calimer, Chief of Plan Review - email
Rodney Tissue, City Engineer, City of Hagerstown... - email
District Board of Supervisors - email

