

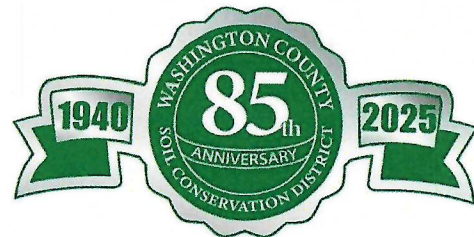
# WASHINGTON COUNTY SOIL CONSERVATION DISTRICT

1260 Maryland Avenue, Suite 101 • Hagerstown, MD 21740

Phone • (301)797-6821

[www.conservationplace.com](http://www.conservationplace.com)

[facebook.com/wcscd](https://facebook.com/wcscd)



## MINUTES

### WASHINGTON COUNTY SOIL CONSERVATION DISTRICT REGULAR MEETING

September 10, 2025 - 10:30 a.m.

*WCSCD Conference Room Live and with the ZOOM Platform*

#### ATTENDEES:

Supervisors Present: Harry Strite (Chair), Edward Wurmb (Supervisor), & Ariel Herrod (Supervisor), and Joshua Ernst (Supervisor) (via ZOOM)

Associate Supervisors Present: Boyd Michael (via ZOOM), and Jim Kriner, (via Phone)

Others Present: Denise "Dee" Price, Mark Kendle, Lori Flook Bishop, Brent Cammauf (USDA, NRCS), Jeff Semler (UMD Washington County Extension) and Peg Shaw-McBee, Ph.D. (WMRC&D)

#### CALL TO ORDER:

The September Regular Board Meeting was called to order by Harry Strite, Chair, at 10:30 a.m.

#### INTRODUCTION OF GUESTS:

Joining the meeting today, Peg Shaw-McBee, Ph.D., with the Western Maryland RC&D Council, Inc. Peg joined WMRC&D following the resignation of Josh Smith. Amanda Kirby and Peg will be splitting responsibilities. Amanda will continue as Finance/HR Director, and Peg's title is Projects/Operations Director. Peg is scheduling time to attend Board Meetings within the area SCD's; to meet staff and supervisors and learn about each County. She has been assigned the 2026 Afforestation Grant, which contains (5) projects/properties with 65.10 acres. There will be over 20,000 trees planted; all part of the Five-Million Trees Initiative in Maryland.

Peg is also focusing on an Envirothon Raffle project, to include making three quilts: one with SCD Logos, one with District Envirothon Logos, and one with Envirothon T-Shirts. Peg appreciated the opportunity to attend and share during today's meeting.

#### District Board of Supervisors

Harry E. Strite  
Chair

Ariel L. Herrod  
Vice-Chair

Boyd J. Michael, III  
Associate

J. Scott Shank, III  
Treasurer

Kirk E. Winders  
Associate

Edward C. Wurmb, D.V.M.  
Supervisor

James M. Kriner  
Associate

Joshua C. Ernst  
Supervisor

### **REGULAR BOARD MEETING MINUTES:**

The August Regular Board Meeting Minutes were submitted for review and approval.

Edward Wurmb made a motion to approve the August Regular Board Meeting Minutes as submitted. Ariel Herrod seconded the motion. Motion carried.

### **TREASURER REPORT:**

The August Treasurer's Report was submitted for review and approval.

Edward Wurmb made a motion to approve the August Treasurer's Report as submitted. Ariel Herrod seconded the motion. Motion carried.

### **Annual Review of Receipts and Disbursements - Examination and AUP Report:**

Breanna Barnhart and Garrison Johnson from accounting firm, Albright, Crumbacker, Moul, & Itell, LLC visited the office August 12, 2025, for the Annual Review of Receipts and Disbursements. Dee noted, for the second consecutive year, Breanna found no errors nor has any observations/recommendations. Dee presented the final copies of the official report and is seeking approval and the Treasurer's signature.

Edward Wurmb made a motion to approve the final Annual Review of Receipts and Disbursements Report for the Treasurer's signature. Ariel Herrod seconded the motion. Motion carried.

### **MONTHLY BILL APPROVAL:**

The August Monthly Bill Approval Report was submitted for review and approval.

Edward Wurmb made a motion to approve the August Monthly Bill Approval Report as submitted. Ariel Herrod seconded the motion. Motion carried.

### **MACS MONTHLY COST-SHARE SUMMARY REPORT:**

The MACS Monthly Cost-Share Summary Report was submitted for review and approval.

Dee noted, (1) additional application was processed and mailed, after the report was submitted for review, for a total of (2) applications.

Edward Wurmb made a motion to approve the MACS Monthly Cost-Share Summary Report as submitted with the additional application. Ariel Herrod seconded the motion. Motion carried.

### **REPORTS FROM OTHERS:** None

## **URBAN PROGRAM REPORT:**

Sediment Control Review Report: The August Sediment Control Review Report was submitted for review and approval by Mark Kendle (Programs Technician/Office Coordinator).

Edward Wurmb made a motion to approve the August Sediment Control Review Report as submitted. Ariel Herrod seconded the motion. Motion carried.

Pond Approval(s): None

## **OLD BUSINESS:**

The Board discussed the following old business:

Retirement Health Insurance (Program Development) - Update: Ariel Herrod advised there has been no further discussion among she and others since the last Board Meeting. Ariel noted, she had provided J. Scott Shank, III, with a Word document on what had been talked about and what decisions need made. She will also forward this document to the remaining Board Members and Dee, for future discussion regarding the parameters and development of an Individual Coverage Health Reimbursement Arrangement (ICHRA); a potential 'Retirement Health Insurance - Employer Contribution' program for District employees.

Open House - Update: Dee provided an update on the WCSCD's 85<sup>th</sup> Anniversary Open House, held August 20, 2025, 12:00 - 3:30 p.m. Washington County Board of County Commissioners were present and issued a Certificate of Recognition. A representative from Senator Paul D. Corderman's Office delivered an Official Citation of Recognition. Delegate William Wivell, the County Attorney, County Administrator, Middletown Valley Bank staff, Agricultural Producers, Engineering Firms, Contractors, Washington County Government staff and members from Municipalities also attended. The District received generous compliments as guests enjoyed catering from Brooke's House Coffee and Chocolate, cupcakes, beverages, as well as, receiving a commemorative mug with the District's 85<sup>th</sup> Anniversary logo.

A breakdown of total costs for the event and several photos were provided for Board review and reference.

Keedysville Project (Grant) - Update: Dee advised, the District is waiting on the last permit to be received. A pre-construction meeting will be scheduled for the last part of September/first part of October. The project can then begin, with expectation of completion by the end of the year, and depending on time and weather, plantings may wait until Spring.

PIA Request - Update: To recap last month's discussion, WCSCD received a Public Information Act (PIA) Request, which was forwarded to Supervisors for review, as well as, to the District's Attorney for review and direction. Following discussion, a motion and second was made to redact protected identity material and send information, per the District's Attorney guidance, to the requestor. Dee advised, the Organization information was left on, protected identity material was

redacted, and the information was sent to the requestor. No further interaction has occurred to date.

Christmas (Board Meeting and Luncheon) - Update: During the August Board Meeting, the Board suggested Dee contact Fountain Head Country Club (FHCC) to reserve space for the December Board Meeting, and Christmas luncheon with District, MDA, and NRCS staff. Dee advised, she has left a voicemail message, emailed, and spoke with someone directly, asking for a representative to call back regarding booking space at the FHCC. There has been no response. Dee asked the Supervisors if they had any other suggestions.

Following discussion, Dee will contact Nick's Airport Inn for availability and reservations.

**OTHER OLD BUSINESS:** None

**NEW BUSINESS:**

The Board discussed the following new business:

Office Schedule - MDA Employees: Dee brought forth to the Board's attention; currently all of the State employees are working flex hours/early hours, and four of the five State employees have a telework day. There may be a possibility, if all District staff are out, and there is no State employee coverage, the office may close early. Dee recommends the only way to express concerns on the Telework Schedules is for Supervisors to talk with or write to Legislation.

Envirothon - Grant: The Endowment Fund has in previous years offered Envirothon Grants in the amount of \$2,000. Dee has applied for the Grant this year in the amount of \$1,500 which is offered for Spring 2026. No Grant money will be available for 2027; all funds will go toward the NCF Envirothon being held in our local region. No action is necessary; this is for informational purpose only.

**OTHER NEW BUSINESS:**

Jeff Semler (UMD Washington County Extension) is pleased to share, they have hired a new UMD Extension Nutrient Management (NM) Advisor, Craig Yohn. Craig is a retired Extension Agent and is working remotely from Cambridge, MD, and is assigned to Washington County only. Jeff noted, Craig is experienced and efficient in writing/updating NM Plans.

Jeff also advised he is working on updating Nutrient Management regulations.

Further, the County will be voting during the October Planning Commission Meeting on changes to the chicken portion of the Animal Husbandry Requirements, i.e. the new Chicken Ordinance.

**ADJOURNMENT:**

Edward Wurmb made a motion to adjourn the September Regular Board Meeting.  
Ariel Herrod seconded the motion. Motion carried.

Harry Strite, Chair, adjourned the August Regular Board Meeting at 11:14 a.m.

The next Regular Board Meeting is scheduled in-person, Wednesday, October 8, 2025,  
10:30 a.m., in the WCSCD Conference Room, 1260 Maryland Avenue, Hagerstown, MD 21740,  
and with the ZOOM Platform option.