



WASHINGTON COUNTY SOIL CONSERVATION DISTRICT

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TO: Consultants, Engineers,
Builders, etc.

FROM: Elmer D. Weibley, CPESC
District Manager
Denise D. Price, CESSWI
Urban Program Director

DATE: June 12, 2019

SUBJECT: Concept Plan Review Fees, Soil Erosion and Sediment Erosion Control Plan
Review Fees, Field Services Fee, etc.

Beginning **July 1, 2019**, the Washington County Soil Conservation District (WCSCD) will be increasing our fees charged to cover the cost of plan review services, as well as, field services. These fees are being charged in accordance with Maryland Code. The increase in fees is necessary to sustain our current staff level, current level of services, and additional staff moving forward.

During the regularly scheduled meeting, Tuesday, April 16, 2019, the Board of County Commissioners of Washington County, unanimously voted to approve the revisions to our current fee system as outlined in the enclosed documents.

To assist in calculating the appropriate fee(s), we have provided fee calculation examples for reference.

All fees shall be submitted with the initial plan submission, i.e. Concept Plan, Site Plan, As-Built, Field Services, etc.

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As advised previously, effective, October 1, 2017, all checks, money orders, etc., with the exception of Standard Grading...Plans and fees associated with Sensitive Area Reviews, shall be made payable to the Washington County Soil Conservation District (WCSCD) and submitted directly to our office. Please note, plan packages will continue to be submitted through the Washington County Government Office for further distribution to our office.

As is our current policy, acknowledgement of plans received and the District's review will not begin until all fees are paid in full. All plans submitted July 1, 2019 or thereafter, will be charged the new fees.

Please contact our office with any questions.

/ddp

Enclosures

cc: Board of County Commissioners
Rob Slocum, County Administrator
Ashley Holloway, Director/Zoning Administrator, WCPRP
Rodney Tissue, City Engineer, City of Hagerstown Engineering Dept.
Board of Supervisors