WASHINGTON COUNTY SOIL CONSERVATION DISTRICT

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TO: Consultants, Engineers, Builders, etc.

FROM: Elmer D. Weibley, CPESC
District Manager
Denise D. Price, CESSWI
Urban Program Director

DATE: June 12, 2019

SUBJECT: Concept Plan Review Fees, Soil Erosion and Sediment Erosion Control Plan Review Fees, Field Services Fee, etc.

Beginning **July 1, 2019**, the Washington County Soil Conservation District (WCSCD) will be increasing our fees charged to cover the cost of plan review services, as well as, field services. These fees are being charged in accordance with Maryland Code. The increase in fees is necessary to sustain our current staff level, current level of services, and additional staff moving forward.

During the regularly scheduled meeting, Tuesday, April 16, 2019, the Board of County Commissioners of Washington County, unanimously voted to approve the revisions to our current fee system as outlined in the enclosed documents.

To assist in calculating the appropriate fee(s), we have provided fee calculation examples for reference.

All fees shall be submitted with the initial plan submission, i.e. Concept Plan, Site Plan, As-Built, Field Services, etc.

District Board of Supervisors

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As advised previously, effective, October 1, 2017, all checks, money orders, etc., with the exception of Standard Grading…Plans and fees associated with Sensitive Area Reviews, shall be made payable to the Washington County Soil Conservation District (WCSCD) and submitted directly to our office. Please note, plan packages will continue to be submitted through the Washington County Government Office for further distribution to our office.

As is our current policy, acknowledgement of plans received and the District's review will not begin until all fees are paid in full. All plans submitted July 1, 2019 or thereafter, will be charged the new fees.

Please contact our office with any questions.

/ddp

Enclosures

cc: Board of County Commissioners
Rob Slocum, County Administrator
Ashley Holloway, Director/Zoning Administrator, WCPRP
Rodney Tissue, City Engineer, City of Hagerstown Engineering Dept.
Board of Supervisors

RESOLUTION NO. RS-2019- 07

(Enacting Revised Fee System for Sediment and Erosion Control Plan Review)

RECITALS

Md. Code, Agriculture Article, §8-306(a)(18) provides that a soil conservation district may recommend a fee system to cover the cost of reviewing grading and sediment control plans. Subject to §8-311 of the aforesaid article, any recommended fee shall take effect upon enactment by the local governing body.

A fee system was enacted by the Board of County Commissioners of Washington County, Maryland (the "Board") on August 1, 1996 to cover the cost of plan review services provided to developers, engineers, homeowners, local government, municipalities, woodland owners, and the forest product industry.

The original fee system was revised by resolutions adopted by the Board on August 21, 2001, effective October 1, 2001; February 15, 2005, effective March 1, 2005; December 11, 2007, effective January 1, 2008; May 25, 2010, effective July 1, 2010; and September 12, 2017, effective October 1, 2017.

The Washington County Soil Conservation District ("SCD") has indicated to the Board that it has now become necessary to increase the fees in order to meet obligations for staff salary and benefits, to improve customer service to the development community, and to provide additional services.

SCD presented a proposed revised fee system to the Board at its regularly scheduled meeting on April 16, 2019.

The Board has considered the revised fee system proposed and presented by SCD and any comments received.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WASHINGTON COUNTY, MARYLAND, that:

1. All previous resolutions adopted by the Board, relating to the fee system for Sediment and Erosion Control Plan Review are hereby repealed.

2. The following fee system for Sediment and Erosion Control Plan Review is hereby adopted:

FEE SYSTEM FOR
SEDIMENT AND EROSION CONTROL PLAN REVIEW
(Effective July 1, 2019)

Standard Plans for Forest Harvest Operations	$150.00
Standard Sediment and Erosion Control Plan for Single-Lot Single-Family Residential Construction and Minor Earth Disturbances **(For earth disturbances ≥ 5,000 square feet of area and/or 100 cubic yards of cut/fill and ≤ 30,000 square feet of area and 1,000 cubic yards of cut/fill).**	$250.00
Site Plans, Engineered Soil Erosion and Sediment Control Plans **(For earth disturbances > 30,000 square feet of area and/or 1,000 cubic yards of cut/fill).**	
Application Fee	$500.00
Per acre of soil disturbance (0.0 acres – 50.0 acres)	$200.00
(Minimum Fee - $1,100.00)	
Per acre of soil disturbance (50.1 acres & larger)	$15
Site Plans, Engineered Soil Erosion and Sediment Control Plans 2-Year Updates (Plan approvals are in effect for 24 months and must be reapproved after that time)	$450.00
Site Plan 5-Year Updates (Mining-Quarry)	Fee based on adopted fee schedule and disturbed acres, not to exceed fee for 50 acres
Pond As-Built Plan Review and Approval	$500.00 Flat Fee
Environmental Site Design Concept Plan	$400.00 Flat Fee
Field Services-Pre, Interim, & Post Construction Inspections **(For earth disturbances > 15,000 square feet of area and/or 500 cubic yards of cut/fill).**	$625.00 Flat Fee

Adopted this 16th day of April, 2019.
Effective the 1st day of July, 2019.

ATTEST:

Krista L. Hart, Clerk

BOARD OF COUNTY COMMISSIONERS
OF WASHINGTON COUNTY, MARYLAND

Jeffrey A. Cline, President

Approved as to form and
legal sufficiency:

Kirk C. Downey
County Attorney

Mail to:
Office of the County Attorney
100 W. Washington Street, Suite 1101
Hagerstown, MD 21740

Fee Calculation Examples

Application Fee	$500.00
0.0 acres – 50.0 acres of soil disturbance	$200.00
50.1 + acres of soil disturbance	$15.00

Minimum Fee - $1,100 – 3.0 Acres

Sites larger than 3.0 Acres - 50.0 Acres

Example: 6.5 Acre - Soil Disturbance

Application Fee	$500.00
6.5 Acres X $200.00 =	$1,300.00
Total Review Fee	**$1,800.00**

Sites larger than 50.0 Acres (50.1 +)

Example: 55.0 Acre - Soil Disturbance

Application Fee	$500.00
55.0 Acres – 50.0 Acres = 5.0 Acres (50.0 Acres X $200.00) =	$10,000.00
5.0 Acres X $15.00 =	$75.00
Total Review Fee	**$10,575.00**