



# WASHINGTON COUNTY SOIL CONSERVATION DISTRICT

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## MINUTES

WASHINGTON COUNTY SOIL CONSERVATION DISTRICT

### REGULAR MEETING

July 12, 2023 - 10:30 a.m.

*WCSCD Conference Room Live and with the ZOOM Platform*

### ATTENDEES:

Supervisors Present: Harry Strite (Chair), J. Scott Shank, III (Treasurer), Edward Wurmb (Supervisor), via phone, and via ZOOM, J.D. Rinehart (Vice Chair)

Associate Supervisors Present: Boyd Michael, and Tyler Harp and Kirk Winders, via ZOOM

Others Present: Denise "Dee" Price, Lori Flook Bishop, Mark Kendle, Brent Cammauf (USDA, NRCS), and Ariel Herrod, via ZOOM

### CALL TO ORDER:

The July Regular Board Meeting was called to order by Harry Strite, Chair, at 10:42 a.m.

### REGULAR BOARD MEETING MINUTES:

The June Regular Board Meeting Minutes were submitted for review and approval.

J. Scott Shank, III made a motion to approve the June Regular Board Meeting Minutes as submitted. Edward Wurmb seconded the motion. Motion carried.

### TREASURER'S REPORT:

The June Treasurer's Report was submitted for review and approval.

J. Scott Shank, III made a motion to approve the June Treasurer's Report as submitted. Edward Wurmb seconded the motion. Motion carried.

### District Board of Supervisors

Harry E. Strite  
Chair

J.D. Rinehart  
Vice Chair

J. Scott Shank, III  
Treasurer

Edward C. Wurmb, D.V.M.  
Supervisor

J. Tyler Harp  
Supervisor

Boyd Michael  
Associate

Kirk E. Winders  
Associate

- a. End of Year Closeout: The End of Year Closeout was completed with the District's accounting firm Albright, Crumbacker, Moul, & Itell, July 5, 2023. The work session was completed within one hour and twenty minutes.
- b. Budget - Approval with Treasurer: A final copy of the approved County FY24 Budget was provided for Supervisor reference.
- c. Annual Review of Receipts and Disbursements: The District's Annual Review of Receipts and Disbursements is scheduled for August 3, 2023, 9:00 a.m., with Breanna Barnhart of accounting firm Albright, Crumbacker, Moul, & Itell, LLC.
- d. Bond Maturity - Options: While preparing for the End of Year Closeout, it was discovered, the EE Savings Bond, held by the District, matured as of February 2022, in the amount of \$20,736. We contacted Truist Bank to inquire about options available. Options included a 7-month CD at 5.00% APY, a 12-month CD at 4.50% APY, or a Money Market at 3.50% APY. The Board reviewed the current options available and decided to go with a 12-month CD at 4.50% APY.

J.D. Rinehart made a motion to proceed with a 12-month CD at 4.50% APY.  
J. Scott Shank, III seconded the motion. Motion carried.

Dee will make an appointment with the Truist Bank and proceed.

#### **MONTHLY BILL APPROVAL:**

The June Monthly Bill Approval Report was submitted for review and approval.

J. Scott Shank, III made a motion to approve the June Monthly Bill Approval Report as submitted.  
Edward Wurmb seconded the motion. Motion carried.

#### **MACS MONTHLY COST-SHARE SUMMARY REPORT:**

The MACS Monthly Cost-Share Summary Report was submitted for review and approval.

J. Scott Shank, III made a motion to approve the MACS Monthly Cost-Share Summary Report as submitted. J.D. Rinehart seconded the motion. Motion carried.

#### **REPORTS FROM OTHERS:** None

## **URBAN PROGRAM REPORT:**

Sediment Control Review Report: The June Sediment Control Review Report was submitted for review and approval by Mark Kendle (Programs Technician/Office Coordinator).

J. Scott Shank, III made a motion to approve the June Sediment Control Review Report as submitted. Edward Wurmb seconded the motion. Motion carried.

Pond Approval(s): None

## **OLD BUSINESS:**

The Board discussed the following old business:

Urban Planner Position - Update: Harry Strite, J. Scott Shank, III, Dee Price, and Mark Kendle conducted five interviews for the Urban Planner position. An offer was made to Owen Stanton, and he accepted. His first day with WCSCD is Monday, July 17, 2023. Owen will review Urban Program plans, write small operation Soil and Water Quality Plans, and complete other conservation related initiatives.

Nutrient Management Plan Writing Program - Update: Dee shared an update from the previous Board discussion of the possibility of pursuing a Nutrient Management Plan Writer position at the District via the MASCD statewide agreement with NRCS. Dee will keep the Board updated.

Cover Crop Program - Update: The 2023-2024 Cover Crop Program signup is currently in progress. The last day for signup is Monday, July 17, 2023.

Board of Supervisor - Appointment (Farm Bureau) & Associates - Action: The District has received (3) three nominations/applications for the Board of Supervisor open seat. They have been sent to Alisha Mulkey, SSCC. The applicants will be voted on during the SSCC meeting, July 20, 2023. Once the new Supervisor is officially appointed, they will have to take their Oath of Office to complete the appointment process.

Janet Stiles Fulton - (Associate, Honorary, or Emeritus) - Action: The Board spoke last month with regard to Janet Stiles Fulton's consideration of continuing as an Associate Member following her resignation. The Board also discussed moving Janet to an Honorary or Emeritus Board Member.

Harry Strite recommended keeping Janet on as an Associate Member if she agrees. The Board will reach out to Janet and have further discussions during the August Board Meeting.

**OTHER OLD BUSINESS:** None

## **NEW BUSINESS:**

The Board discussed the following new business:

Officer Elections - (Fiscal Year Schedule) (July - June): At the beginning of each Fiscal Year, the elected officers are to reappoint or appoint positions for the Board of Supervisors.

- J. Scott Shank, III nominated Harry Strite for the Board of Supervisors - Chair position. Edward Wurmb seconded the nomination.
- J. Scott Shank, III nominated J.D. Rinehart for the Board of Supervisors - Vice Chair position. Edward Wurmb seconded the nomination.
- Edward Wurmb nominated J. Scott Shank, III for the Board of Supervisors - Treasurer position. J.D. Rinehart seconded the nomination.

Pollinator Palooza - (September 2023): The Master Gardeners contacted Dee, regarding an event being held at the Washington County Agriculture Education Center, September 23, 2023, 10 a.m. - 2/4 p.m. The event, Pollinator Palooza, is to promote good gardening practices, native plants, and pollinators. Dee and Lori will staff a booth representing the WCSCD.

Ag Expo - Booth: Dee noted as a reminder, the WCSCD will be setting up an unmanned booth at the Washington County Ag Expo, distributing educational/informative brochures, flyers, etc.

Forest Conservation - Update (2 Applications): There are two potential applicants to take to the Washington County Planning Commission in August for the District's Forest Conservation Program. The Baker-Shenk property (approximately 8 acres) and the Foltz property (56.4 acres). The parcels are joining, both in the Sharpsburg area along the Sharpsburg Pike, Mondell and Remsburg Roads with direct conveyance to the Potomac River. If approved, these will be managed as a forest, with no development, clearing, or farming.

Phone System - Update: Dee updated the Board; we have an appointment with Glessner Communications on Thursday, July 20, 2023, to see what is available for a new phone system in the District Office.

## **OTHER NEW BUSINESS:**

Dee reminded the Board to review the FYI items included in the Board Meeting materials.

**ADJOURNMENT:**

Edward Wurmb made a motion to adjourn the July Regular Board Meeting.  
J. Scott Shank, III seconded the motion. Motion carried.

Harry Strite, Chair, adjourned the July Regular Board Meeting at 11:05 a.m.

The next Regular Board Meeting is scheduled in person, Wednesday, August 9, 2023, 10:30 a.m.,  
WCSCD Conference Room, 1260 Maryland Avenue, Hagerstown, MD 21740, and with the  
ZOOM Platform option.