



WASHINGTON COUNTY SOIL CONSERVATION DISTRICT

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TO: Consultants, Engineers,
Builders, etc.

FROM: Elmer D. Weibley, CPESC *EDW*
District Manager
Denise D. Price, CESSWI *DDP*
Urban Program Director

DATE: September 6, 2017

SUBJECT: Concept Plan Review Fees, Soil Erosion and Sediment Erosion Control Plan
Review Fees, Field Services Fee, etc.

Beginning **October 1, 2017**, the Washington County Soil Conservation District (WCSCD) will be increasing our fees charged to cover the cost of plan review services, as well as, field services. These fees are being charged in accordance with Maryland Code. The increase in fees is necessary to sustain our current staff level and current level of services.

During the regularly scheduled meeting, Tuesday, August 29, 2017, the Board of County Commissioners of Washington County, unanimously voted to approve the revisions to our current fee system as outlined on the attached documents.

In order to assist you in calculating the appropriate fee to accompany plan submittals, we have developed the enclosed fee schedule and provided fee calculation examples for reference.

All fees shall be submitted with the initial plan submission, i.e. Concept Plan, Site Plan, As-Built, Field Services, etc.

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Additionally, effective, October 1, 2017, with the exception of Standard Grading...Plans and fees associated with Sensitive Area Reviews, all checks, money orders, etc., shall be made payable to the Washington County Soil Conservation District (WCSCD) and submitted directly to our office. Please note, plan packages will continue to be distributed through the Washington County Office for further distribution to our office.

As is our current policy, acknowledgement of plans received and the Districts review will not begin until all fees are paid in full. All plans submitted October 1, 2017 or thereafter, will be charged the new fees.

We will be revising policies in the near future to reflect the information above and will forward them for your records.

Please contact our office with any questions.

/ddp

Enclosures

cc: Board of County Commissioners
Rob Slocum, County Administrator
Tim Lung, Director/Zoning Administrator, WCPRP
Rodney Tissue, City Engineer, City of Hagerstown Engineering Dept.
Board of Supervisors